

Carisbrooke Castle Museum

Volunteer Role Profile: Maintenance & Estates Volunteer

Role title	Maintenance and Estates Volunteers
Purpose of the role	Helping to maintain and improve the museum, including public and 'behind the scenes' areas
Key activities	<p>Under the direction of the Museum Manager, tasks for Maintenance Volunteers may include:</p> <ul style="list-style-type: none"> - Painting and decorating - Other 'DIY' tasks (eg. woodwork, electrics etc) - Helping with physical moves around the building (eg. moving furniture, boxes or display cabinets) <p>Tasks are assigned according to volunteer's skills and experience and basic training is available if required.</p>
Experience, skills and/or qualifications	<p>Good humour and the ability to work with others are essential to this role.</p> <p>A good basis of practical 'DIY' skills will be a significant advantage.</p> <p>A reasonable level of fitness and mobility are also required.</p>
Practicalities	<p>Volunteers typically attend for half a day once a week (at a mutually agreed time/day) however this is flexible and volunteers may want to undertake more or less regular attendance as negotiated with the Museum Manager.</p> <p>Maintenance Volunteers work under the direction of the Museum Manager, although they may work with limited close supervision once given a task. They often work alongside other volunteers and/or the Museum Manager but may also work on their own.</p>
Benefits for volunteers	<p>Unfortunately, we are unable to pay travel expenses for volunteers based at the museum.</p> <p>Tea and coffee is provided and parking is free in the castle carpark (with a volunteer parking pass).</p> <p>Entry to Carisbrooke Castle is free (except on special event days when there may be a small fee, please remember to show your name badge on entry).</p>

	<p>Volunteer briefings and training are provided as necessary. All volunteers are invited to a Christmas social event.</p> <p>References can be provided on request.</p>
Support provided	<p>Maintenance Volunteers are supervised by Lee Donald the Museum Manager.</p> <p>Should you have any concerns or complaints he is unable to deal with, these can be reported to the Chair of Trustees (Carol Alstrom).</p>
For more information	<p>Telephone: 01983 523112</p> <p>Email: info@carisbrookecastlemuseum.org.uk</p>